

# Dorcas vacature



## Dorcas Aid South Africa is looking for a volunteer

Opportunity closing date: Monday, 30 May 2011 - Opportunity type: Volunteer position for 3 – 6 months 2011

Dorcas Aid International is a relief and development agency with its Head Quarters in the Netherlands. We operate in more than 20 countries in Eastern Europe, the former Soviet Union, Middle East, Eastern and Southern Africa. Dorcas operates by funding more than 100 projects of local partners - a Christian church or aid organization - that helps the poor in their community. The beneficiaries of the projects are the really poor, the marginalised and oppressed, with special attention given to women and children.

### We give support in four ways

- Structural development projects: support to help local communities become self-sustaining and less dependent on foreign aid. These projects focus on five specific areas: Agriculture, water supply, health care, housing, and income generating projects.
- Social projects: a helping hand to those that are desperately poor and vulnerable, giving them food and clothing.
- Sponsorship: donors ('sponsors') pay a monthly amount of money for a particular child, family or 'grandparent'.
- Relief and rehabilitation: to lessen the effects of disasters (both man-made and natural) by providing food, clothing and medical assistance; refugees are assisted in resettling.

### Tasks

The position calls for a person to work closely with the Regional Director Southern Africa undertaking a wide variety of tasks including:

- Partner evaluations for both existing and potential partners,
- Accompanying staff on project visits in South Africa, Mozambique, Lesotho and Zimbabwe
- Produce various reports
- Conduct research
- Assist with partner capacity building and training interventions, and
- The development of a fundraising strategy to raise funds locally

### Characteristics

In addition to the skill set above a Dorcas Aid volunteer must be committed to the aims and objectives of the organisation, have a combination of Christian qualities; have patience and a caring attitude, a spirit of love and concern, and a desire to share Christ in practical ways.

### Requirements

- Experience working in an international nonprofit organisation
- Bachelor's degree in related field (for example: development aid)
- Understanding of monitoring and evaluation processes
- Proficiency in financial management/budget planning and financial oversight
- English language skills with proven report writing skills
- The ability to facilitate workshops and training seminars
- Experience in fundraising

Volunteers will be required to provide their own travel expenses to and from South Africa, medical aid cover and be able to pay their living expenses. Dorcas Aid will provide suitable accommodation for the duration of the contract and accident insurance.

To apply send a motivation letter and your CV to the Regional Director Annette Reed at [a.reed@dorcas.org](mailto:a.reed@dorcas.org).

Please visit our website [www.dorcas.com](http://www.dorcas.com) for more information about the work of Dorcas Aid in Southern Africa and internationally.

*Together we can make a difference!..*